

# Emissions Inventory Questionnaire Fee and Process Updates

**Josh Vander Veen**

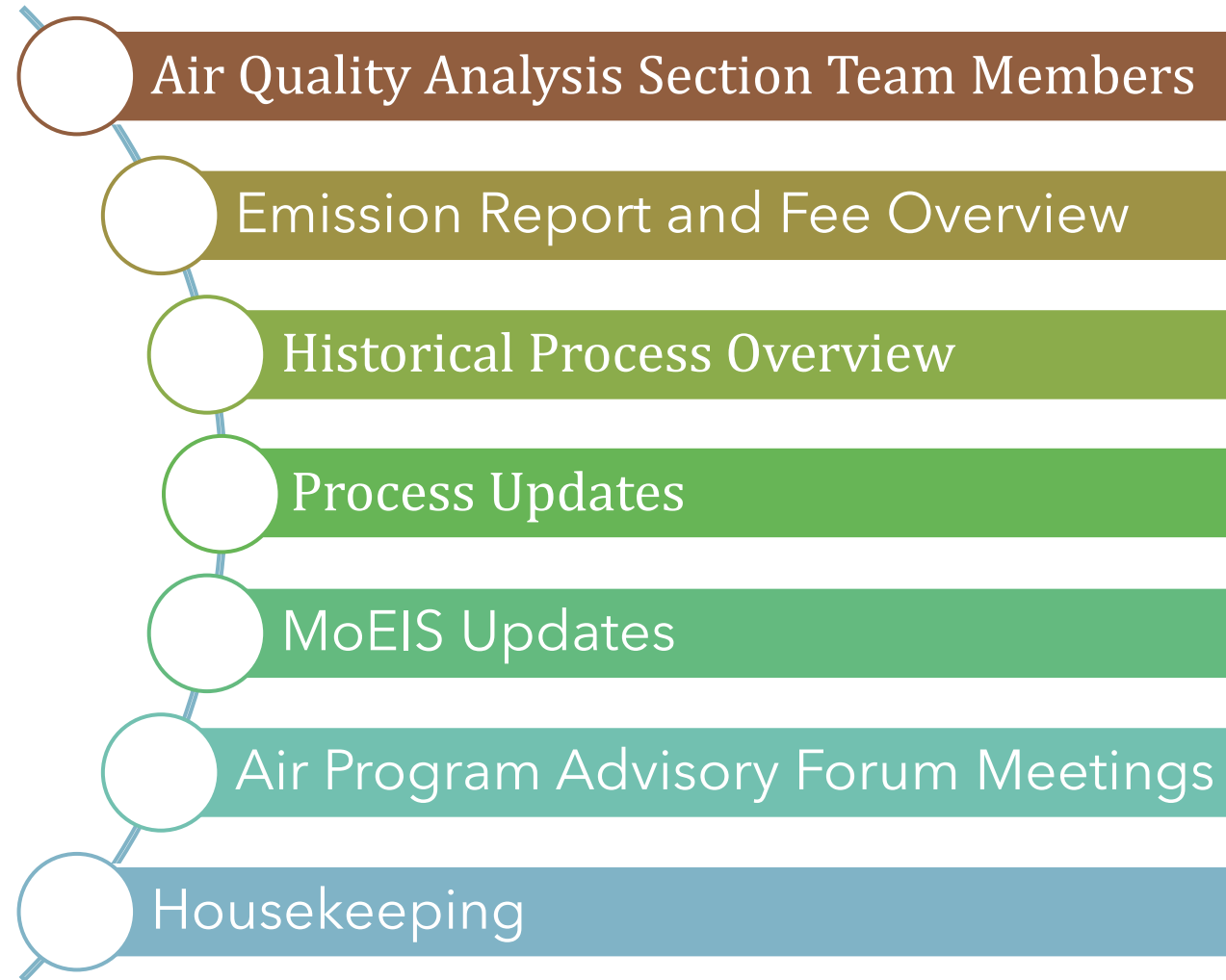
Air Pollution Control Program

Air Quality Analysis Section Chief

REGFORM Missouri Air Compliance Seminar

November 5, 2025

# Topics



# Air Quality Analysis Section

**Josh Vander Veen**  
Section Chief

## Data Management Unit

- **Brenda Wansing**
- Jeanne Brown
- Jenny Klick
- Clare Foster
- Becky Rookwood
- Jeffrey Stevens
- Mychel Varner
- Vacant

## Monitoring Unit

- **Kurt Heine**
- Jerry Downs
- Eric Giroir
- Emily Schweiss
- Vacant

## Small Business Compliance Assistance

- Bob Randolph

## File Room

- Thania Lopez

# Emission Report and Fee Overview

## Rule Applicability and Requirements

- 10 CSR 10-6.110 *Reporting Emission Data, Emission Fees, and Process Information* requires subject installations to submit an emission report each year.
- Those subject to 10 CSR 10-6.110 include:
  - Installations that notify and accept a permit-by-rule under 10 CSR 10-6.062
  - Installations with a construction permit under 10 CSR 10-6.060
  - Installations with an operating permit under 10 CSR 10-6.065
- Any installation subject to 10 CSR 10-6.110, other than sources that produce charcoal from wood, are required to pay annual fees.

Pollutant Fee Applicability	
Reported Pollutants Subject to Fees	Reported Pollutants Not Subject to Fees
PM <sub>10</sub> Primary	PM <sub>2.5</sub> Primary
Sulfur Dioxide (SO <sub>2</sub> )	Carbon Monoxide (CO)
Nitrogen Oxides (NO <sub>x</sub> )	Ammonia (NH <sub>3</sub> )
Volatile Organic Compounds (VOCs)	HAPs Reported as PM <sub>10</sub> or VOCs
Hazardous Air Pollutants (HAPs)	
Lead (Pb)	

# Emission Report and Fee Overview

## Types of Reports

- **No Production Statements** - Installations still in business that did not operate during an emission reporting year may state this in an email to [eiq@dnr.mo.gov](mailto:eiq@dnr.mo.gov).
- **Reduced Emission Inventory Questionnaires (EIQ)** - Installations eligible for a Reduced EIQ submittal may email a signed Reduced Reporting Form 1.0 document to [eiq@dnr.mo.gov](mailto:eiq@dnr.mo.gov).
  - Installations that operated during an emission reporting year may be eligible for a Reduced EIQ submittal if the installation:
    - Does not have a part 70 operating permit,
    - Does not have an intermediate operating permit during a triennial reporting year (2026, 2029, etc.),
    - Has not had an emission change of +/- five tons since the last Full EIQ, and
    - Did not operate equipment newly subject to 10 CSR 10-6.110
- **Full EIQs** - Installations not eligible for a No Production Statement or Reduced EIQ submittal must submit a Full EIQ. Full EIQ submittals may be made online using [MoEIS](#). Installations may submit a Full EIQ even if it is not required.

# Emission Report and Fee Overview

## Emission Fees

- New emission fees each emission reporting year starting with emission reporting year 2025 (emission reporting year 2024 was \$55 per ton emitted):
  - \$58 per ton emitted during emission reporting year 2025
  - \$60 per ton emitted during emission reporting year 2026
  - \$62 per ton emitted during emission reporting year 2027
- Apply to the first 4,000 tons of each air pollutant subject to fees.
- Apply to the first 12,000 tons of chargeable emissions at an installation.
- Required if an installation operates and emits less than one ton (\$58 due).
- Not required for installations still in business that did not operate.
- May be eligible to be reduced if air pollution fees were paid to the Kansas City or St. Louis County local agencies.
- Emission fee payment due June 1<sup>st</sup>.

# Emission Report and Fee Overview

## Base Fees

- Brand new fee type starting in emission reporting year 2025.
- Based on tons of chargeable emissions and permit type.
- Not eligible for local agency reduction.
- Required for any installation still in business, even if the site did not operate.
- Payment due June 1<sup>st</sup>.

Tiered Base Fee Structure	
Installations with a Part 70 or Intermediate Operating Permit	
Base Fee	Emission Threshold
\$100	0 to 10 tons
\$250	11 to 20 tons
\$500	21 to 100 tons
\$1,500	101 to 500 tons
\$2,500	501 tons and over
Installations Without an Operating Permit	
Base Fee	Emission Threshold
\$50	0 tons
\$100	1 to 5 tons
\$250	6 to 20 tons
\$500	21 tons and over

# Emission Report and Fee Overview

## EIQ and Fee Due Dates

Due Dates	
April 1	Signed Reduced Form 1.0 Submittals No Production Statements Full EIQ Submittals Not Made Online Using <a href="#">MoEIS</a> Email Submittals to <a href="mailto:eiq@dnr.mo.gov">eiq@dnr.mo.gov</a>
May 1	Full EIQ Submittals Made Online Using <a href="#">MoEIS</a> Following <a href="#">MoEIS</a> Submittal, Email Signed Form 1.0 to <a href="mailto:eiq@dnr.mo.gov">eiq@dnr.mo.gov</a>
June 1	Emission Fee and Base Fee Payments



# Historical Process Overview

- EIQ Mailout – The air pollution control program would mail EIQ packets to installation or owner/operator contacts. The EIQ packets may have included:
  1. Installations potentially eligible for a Reduced EIQ submittal – Contacts would be mailed one or more Reduced Form 1.0 documents, guidance on how to complete the process, and one or more invoices.
  2. Installations required to submit a Full EIQ – Contacts would be mailed one or more General Information documents, guidance on how to complete the process, and one or more invoices (invoices were blank for installations requiring a Full EIQ).
  3. A combination of 1 and 2.
- Submittal – Installation or owner/operator contacts would submit the required information to the air pollution control program.
  - Reduced EIQ submittals – The signed Reduced Form 1.0 documents were mailed or emailed to the air pollution control program.
  - Full EIQ submittals – Information was updated in MoEIS and the EIQ was submitted electronically. Signed General Plant Information Form 1.0 documents were mailed or emailed to the air pollution control program.

~ Text that is underlined and shadowed indicates areas where the process is changing.

# Historical Process Overview

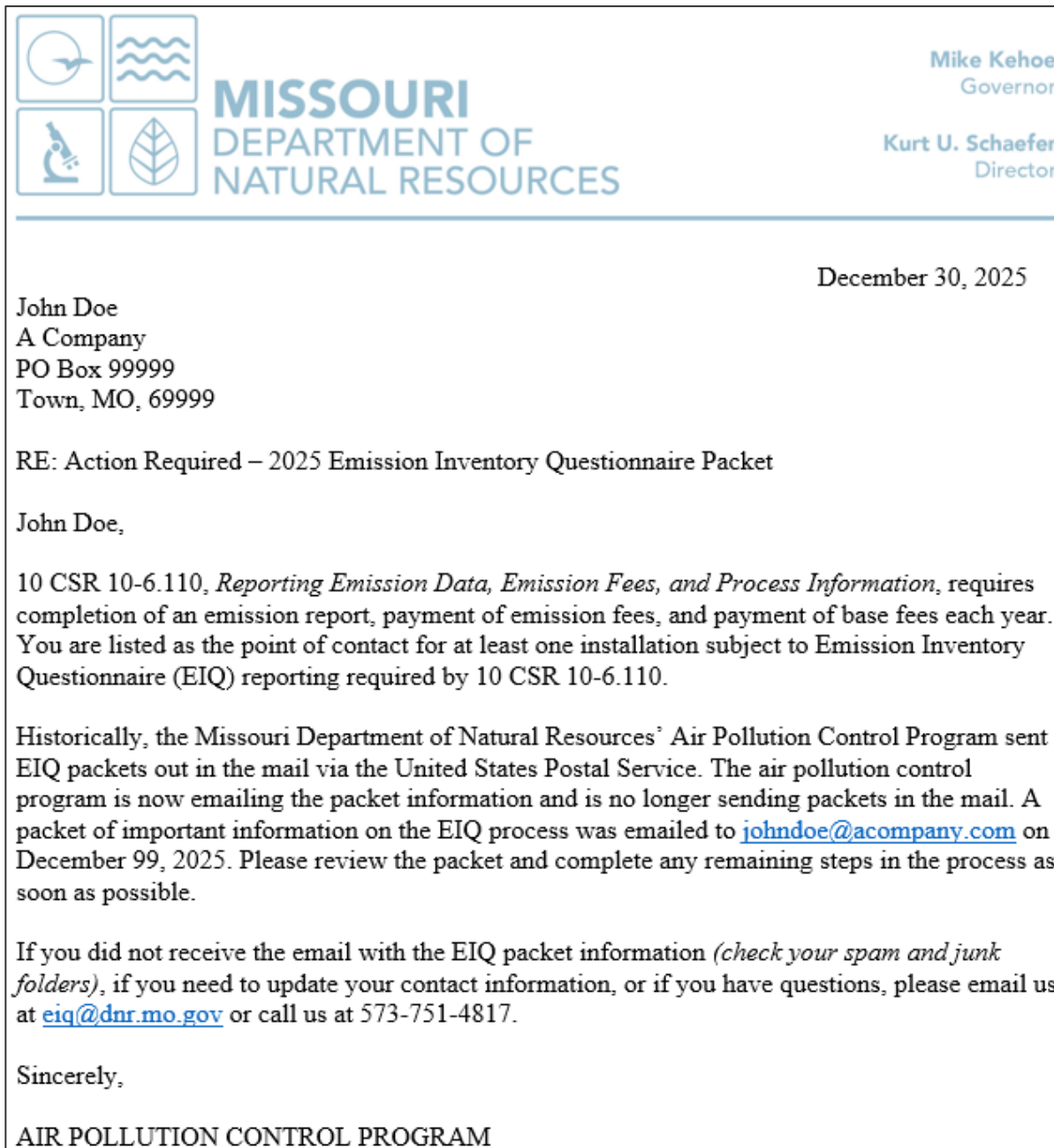
- Invoicing – Invoices were included in the EIQ mailout packet. Invoices were not sent after a Full EIQ submittal. Installation or owner/operator contacts could use the original invoice in combination with Form 3.0 to help determine the payment due.
- Payment – Installation or owner/operator contacts would pay fees by mailing a check or pay online by credit card, debit card, or e-check. Online payments were made using a web address on the invoice. The web address on the invoice took the user directly to a webpage that would apply the payment to the correct Title V or Non-Title V Emission Fee fund.

# Process Updates

## Physical Letter

Starting with emissions reporting year 2025, EIQ packets will no longer be mailed. EIQ packets will be emailed. Since we have historically mailed EIQ packets, a physical letter will be sent shortly after the emails are sent.

Whether a physical letter will be sent in the future years is to be determined.



# Process Updates EIQ Packets

## Action Required - 2025 Emissions Inventory Questionnaire Information



Mon 10/27/2025 2:06 PM



123-4567-a-company-2025-reduced-eiq-m.pdf  
40 KB

John Doe:

Your Emissions Inventory Questionnaire Packet is attached. If you need assistance, please contact the Missouri Department of Natural Resources' Air Pollution Control Program by email at [eiq@dnr.mo.gov](mailto:eiq@dnr.mo.gov) or by telephone at 573-751-4817. Thank you!

Air Pollution Control Program  
Data Management Unit

- EIQ packets will be emailed from [eiq@dnr.mo.gov](mailto:eiq@dnr.mo.gov) to site or owner/operator contacts by December 31<sup>st</sup>.
- Please make any needed contact information updates as soon as possible by emailing [eiq@dnr.mo.gov](mailto:eiq@dnr.mo.gov) or calling the MoEIS help desk at 866-663-4748.
- Owner/Operator contacts responsible for multiple installations will receive one email with all the installations they are responsible for in one packet.
- Invoices will no longer be included in the EIQ packets.

# Process Updates

## Invoicing and Payments

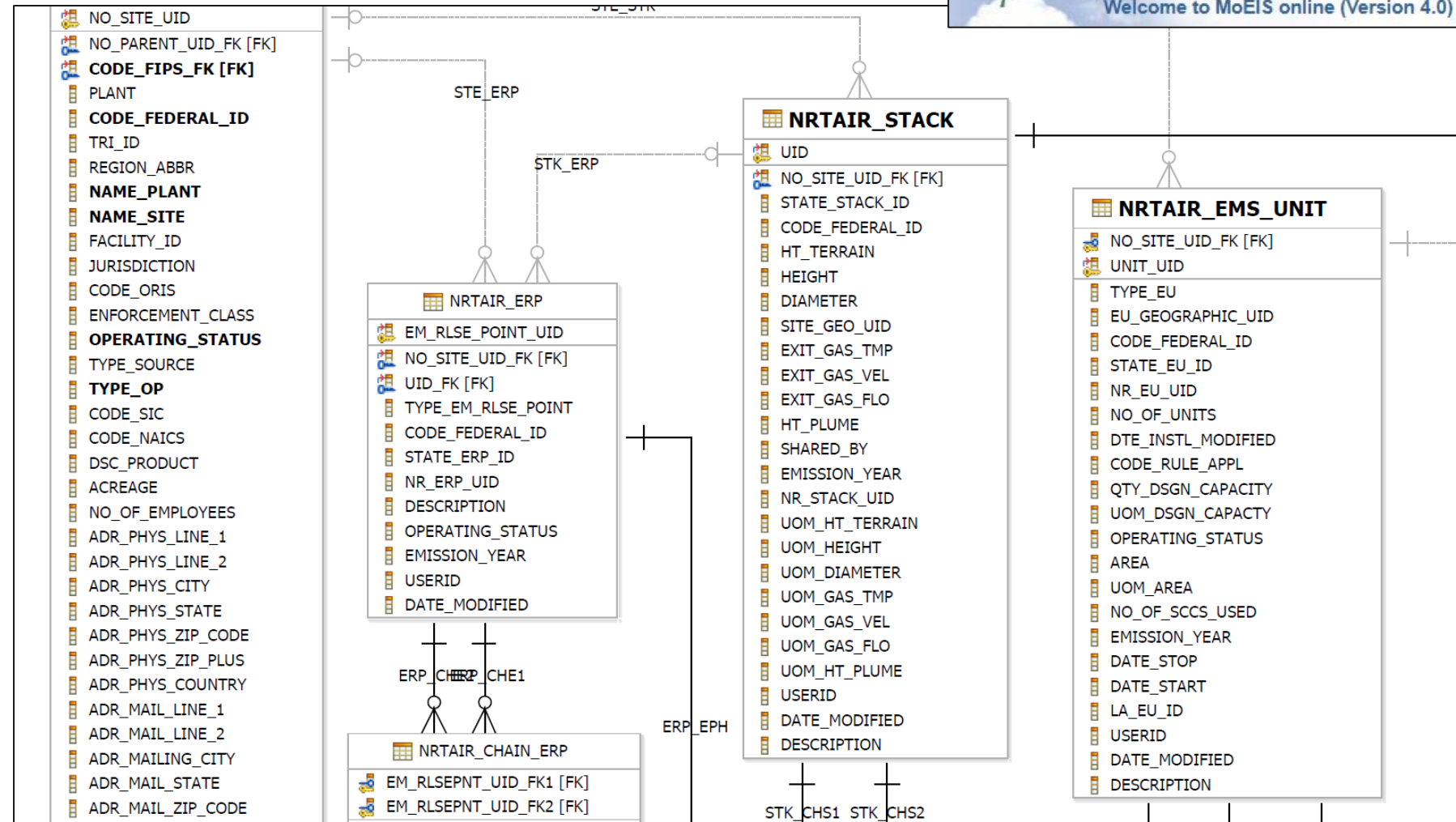
- Invoices will be sent via email after the air pollution control program receives and processes signed Form 1.0 documents (Reduced or General Information).
- It is imperative that all sites and owner/operators keep contact information up to date in MoEIS.
- The program anticipates emailing invoices weekly.
- If you email your signed Form 1.0 document(s) and have not received an invoice within two weeks of submittal, please email [dnr.apcpcreditcards@dnr.mo.gov](mailto:dnr.apcpcreditcards@dnr.mo.gov) or call 573-751-9496.
- The air pollution control program anticipates a minimum of two weeks from submittal to invoice signed Form 1.0 documents sent by mail.
- Individuals paying online will have four payment type options instead of two.

# MoEIS Updates



MoEIS has undergone minor updates. The process for data submittal has not changed.

- Update contact information reminder.
- More detailed fast path instructions.
- Form 3.0 fee estimate changes.





# Air Program Advisory Forum Meetings

- Virtual only Air Program Advisory Forum meetings are scheduled for November 21, 2025, and December 5, 2025.
- In addition to the topics covered today, the meetings will include in-depth discussions on invoicing and payment changes.
- Both Air Program Advisory Forum presentations are intended to include similar or identical content.
- All interested are encouraged to attend at least one of meetings.
- Information about the meetings may be found here:  
<https://dnr.mo.gov/about-us/forums-stakeholder-groups/air-program-advisory-forum>.

# Housekeeping

- The air pollution control program would like to minimize the amount of paper sent and received during the EIQ process.
  - We intend to email EIQ and invoice information to the maximum extent possible.
  - We encourage installation and owner/operator contacts to email signed Form 1.0 documents (Reduced and General Information) or other needed information to [eiq@dnr.mo.gov](mailto:eiq@dnr.mo.gov).
  - Confidential information should never be emailed. Confidential information may be submitted electronically using the department's FTP site.
  - The data management unit strives to respond to all emails. If you do not hear back from an email acknowledging receipt or do not receive an answer to your question(s), do not hesitate to follow-up.
- Please try to send the signed Form 1.0 document the same day a Full EIQ is submitted. We cannot process and invoice for the EIQ until we receive that document.
- Only Full EIQs may be submitted online using [MoEIS](#). No Production statements and Reduced EIQ cannot be submitted using [MoEIS](#).
- Please verify your email address in [MoEIS](#) as soon as possible. You may email [eiq@dnr.mo.gov](mailto:eiq@dnr.mo.gov) or call the [MoEIS](#) help desk at 866-663-4748 to make any updates.



## EQ Contact Information

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General EQ Questions  
Email: [eiq@dnr.mo.gov](mailto:eiq@dnr.mo.gov)  
Phone Number: 573-751-4817  
MoEIS Help Desk: 866-663-4748

## Invoice and Payment Contact Information

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General Invoice and Payment Questions  
Email: [dnr.apcpcreditcards@dnr.mo.gov](mailto:dnr.apcpcreditcards@dnr.mo.gov)  
Phone Number: 573-751-9496

## Web Resources

[General Information and Updates](#)  
[MoEIS \(Full EQ Submittals\)](#)